

**CAMDEN-WYOMING SEWER & WATER AUTHORITY**  
P.O. BOX 405, CAMDEN-WYOMING, DELAWARE 19934

*Minutes of the Camden-Wyoming  
Sewer and Water Authority  
Regular Session - Authority Meeting  
Held on January 13, 2009*

**Authority Members present:** Mr. Mark Dyer  
Mr. Lester Stillson  
Mr. Michael Quinn  
Ms. Jennifer Spence  
Mr. Michael McFann  
Mr. Wallace G. Edmanson

**Also in attendance representing  
the CWS&WA:** Mr. Harold Scott, Authority Superintendent  
Mr. Soheil Gharebaghi, P.E., Authority Engineer

**Public in Attendance:** Meeting Attendance/Sign-in Sheet; available at the  
CWS&WA Office

---

The Camden-Wyoming Sewer and Water Authority (CWS&WA) met at the CWS&WA Office on January 13, 2009. The meeting was called to order at 7:03 p.m. by the Chairperson, Mr. Dyer.

Mr. Dyer welcomed Mr. Edmanson representing the Town of Camden on the CWS&WA Board. Mr. Dyer also welcomed Mr. McFann back to the CWS&WA Board representing the Town of Wyoming.

**Consent Agenda:**

There were no items removed from the Consent Agenda.

**Maintenance & Operations Status (Superintendent Report):**

Mr. Scott discussed the period's Operation and Maintenance Report. Mr. Scott indicated that the period's billing had been completed before Christmas of 2008.

Mr. Scott reported that a water main and a water service break had been repaired using the Authority's in-house resources during the period. Mr. Scott noted that the Authority's Vac Truck had been deployed for the excavation work at the above water main repairs which had reduced the total repair time to just less than one hour.

Mr. Scott reported that the 10" water main extension project through the proposed CR Plaza was in progress. Approximately 200 linear feet of 10" PVC pipe as well as 85 linear feet of 20" steel casing pipe had been installed, Mr. Scott added. Mr. Scott noted that the steel casing pipe under Main Street at Old North Road had been installed using the bore and jack method. The Authority's crews had been assisted by Voshell Brothers Welding for the bore and jack portion of the work, Mr. Scott continued.

### **Maintenance & Operations Status (Superintendent Report, cont.):**

Mr. Scott explained that the Authority Engineer had met with DelDOT representatives regarding the proposed extension of Old North Road (from Main Street to US Route 13 at the Department of Agriculture's current entrance) associated with CR Plaza which had necessitated the Authority's 10" water main extension project.

Mr. Scott indicated that two sidewalk projects in the Town of Wyoming and one in the Town of Camden had been planned by DelDOT. The new brick and concrete sidewalks along Main Street in Camden was planned over the Authority's existing sewer mains, Mr. Scott added. Mr. Scott indicated that the Authority's crews would video the impacted sewer mains and endeavor to make necessary repairs prior to the construction of the new sidewalks in 2010. Mr. Scott also indicated that a relatively short length of 6" water main along New Burton Road in the Town of Wyoming would be up sized to a 10" main to improve fire hydrant flows in the northwestern quadrant of the Authority's service area. Responding to Mr. Edmanson's inquiry, Mr. Scott indicated that the above projects would be funded through the Authority's Impact Fee Accounts. Mr. Scott explained that the Authority's existing customers would not be participants in the funding of the above projects.

### **Engineering Report:**

Mr. Gharebaghi indicated that a video of the bore and jack operations, about which Mr. Scott had reported, was available for review by interested Board Members immediately following the Regular Meeting.

### **Legal Report:**

Ms. Sherlock was not in attendance. Therefore, there were no legal reports.

### **Approval of the Consent Agenda:**

Motion: Mr. Stillson made a motion to approve the Consent Agenda, seconded by Mr. Edmanson. Motion carried unanimously.

### **Old Business:**

Mr. Dyer provided a brief description of Mr. and Mrs. Schrodinger's request, the consideration of which had been tabled at the Authority's December 9, 2008, Regular Meeting. At issue was whether it were possible to determine the percentage of water (from the leak at the Schrodinger's 6 Old North Road property) which had drained into the sewer system. The Schrodinger's argued that much of the water from the leak at the kitchen sink of the unoccupied house had gone to cause damages to the property. It was noted that the Authority's staff, who had investigated the leak, had not observed any evidence of water outside of the subject house leading to the argument that much of the water had to have drained into sewer system.

**Old Business (cont.):**

Following discussion, it was decided to continue to table the consideration of the matter to further evaluate the Schrodings' request. Mr. Edmanson indicated that he would not be casting a vote on this matter since he had visited the property and had observed the water leak damages to the Schrodings' house. Mr. McFann discussed the issue of late fees associated with the Schrodings' unpaid sewer and water bill. After discussion regarding the late fees, the following was decided:

Motion: Mr. Stillson made a motion to suspend the late fees on the sewer portion of the Schrodings' sewer and water billing, if possible, or to suspend all late fees associated with the subject sewer and water billing, if not possible, pending the Board's decision, provided that the Schrodings kept current with their current/subsequent water and sewer billing, seconded by Ms. Spence. Motion carried with a majority vote. Citing his earlier explanation, Mr. Edmanson abstained from voting on the matter.

**New Business, Reorganization:**

Mr. Edmanson nominated the following slate of Officers for the CWS&WA Board for 2009:

Mr. Dyer, Chairperson  
Mr. Stillson, Vice Chairperson  
Ms. Spence, Secretary  
Mr. Quinn, Treasurer

Motion: Mr. McFann made a motion to approve the nomination and slate of CWS&WA Officers for calender year 2009, seconded by Mr. Quinn. Motion carried unanimously.

The CWS&WA slate of Officers and Board Members for 2009, is as follows:

Mr. Dyer, Chairperson  
Mr. Stillson, Vice Chairperson  
Ms. Spence, Secretary  
Mr. Quinn, Treasurer  
Mr. McFann, Board Member  
Mr. Edmanson, Board Member

**Visitors' Comments:**

There were no visitors' comments.

**Adjournment into Executive Session:**

Motion: Mr. Edmanson made a motion to adjourn the Regular Meeting into an Executive Session for the discussion of legal matters, after which the Regular Meeting would reconvene, seconded by Ms. Spence. Motion carried unanimously.

The Regular Meeting adjourned into an Executive Session at 7:42 p.m.

The CWS&WA Regular Meeting reconvened at 8:15 p.m.

Motion: Mr. Stillson made a motion to authorize Mr. Scanlon, Esq. to establish amounts set at the Executive Session vis-a-vis the February 5, 2009, Sheriff Sale of 161 Center Street, Camden, Delaware, seconded by Ms. Spence. Motion carried unanimously.

**Adjournment:**

Motion: Ms. Spence made a motion to adjourn the Regular Meeting, seconded by Mr. Quinn. Motion carried unanimously.

The Regular Meeting adjourned at 8:16 p.m.

The next Regular Meeting will be held on February 10, 2009, at 7:00 p.m.

Respectfully Submitted,  
CAMDEN-WYOMING SEWER & WATER AUTHORITY

Jennifer Spence  
Secretary